

University of Applied Sciences Kufstein Tirol Bildungs GmbH

# Statute of the University of Applied Sciences Kufstein, Tirol

In accordance with the University of Applied Sciences Act (FHG) § 10 (3) (10)



## Chapter 6

### Use of University Titles

Agreed upon by the University Council of the University of Applied Sciences Kufstein, Tirol,  
and the University Board on June 5, 2013,  
effective as of June 5, 2013.

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## Preamble

According to section 10 (8) FHG, the course-providing body may permit the persons it employs to use the terminology of the university system specified in the Austrian Universities Act (UG) in accordance with the guidelines of the Council. The use of this terminology is only permitted by adding the affix "FH", "(FH)" or "University of Applied Sciences ...".

UG expressly includes the terms Rector (s. 23 UG) and University Professor (s. 97 UG). In addition, s. 100 UG lists the "scientific and artistic employees in the field of research, the arts and teaching", without specifying any particular job titles. A substantiation of this group of persons specified in UG is provided in the collective agreement for university employees of the University of Vienna. Here the academic university staff is divided into categories of "University Professor", "Associate Professor", "Assistant Professor", "University Assistant", "Senior Scientist", "Senior Lecturer", "Project Staff", "Lecturer" and "Student Staff". According to this example, the following criteria for the use of the titles

- "FH-Rector" and "FH-Vicerektor",
- "Professor (FH)", abbreviated to "Prof. (FH)",
- "Associate Professor (FH)", abbreviated to "Asc. Prof. (FH)",

is defined at the University of Applied Sciences Kufstein, Tirol.

## 1 FH-Rector, FH-Vicerektor

The course-providing body may permit the Chair of the Council to use the title "FH-Rector" for the duration of this function; the Vice Chair may be permitted to use the title "FH-Vicerektor" accordingly.

## 2 Professor (FH), Associate Professor (FH)

Permission to use the title "Professor (FH)" and the corresponding abbreviation "Prof. (FH)" may be granted upon application by the person concerned. The application procedure and the criteria for assessment is set out in the following sections.

### 2.1 Application for and Awarding of the Function Designation

- 1st Written application to the Chair of the Council; the application must contain a comprehensible justification for satisfying the criteria;
- 2nd Submission of the application to the Quality Committee;
- 3rd Examination of the application by the Quality Committee, if necessary: Request for an external expert opinion;
- 4th Drafting of a written statement by the Quality Committee;
- 5th Submission of the statement to the management;
- 6th Decision on the granting of titles by the course-providing body;
- 7th Notification of this decision to the applicant and the Quality Committee;
- 8th Award of the title by the course-providing body (in secret or with a ceremony)

### 2.2 Assessment Criteria for Applications

The criteria belows are intended to help the Quality Committee of the Council to make the examination procedure as objective as possible. If, in individual cases, not all the required criteria are met, the Quality Committee will review whether the criteria are met in their entirety. It is the responsibility of the Quality Committee to assess any shortcomings in certain areas, if there are special achievements in other areas.

The suitability for teaching (see criteria catalog) is generally assessed on the basis of existing course evaluations. If the type and scope of the evaluations are insufficient for an assessment, interviews are held with the respective course students. They do not have to be members of the Council.

### **2.2.1 Criteria for Awarding the Title “Professor (FH)”, Abbreviated to “Prof. (FH)”**

#### **Formal Criteria**

- 1st A full-time employment relationship with a teaching assignment and a working week of at least 24 hours.
- 2nd Completed diploma, master or doctorate studies. A Bachelor degree is not sufficient.

#### **Qualitative Criteria**

- 1st Practical experience documented by qualified professional experience within or outside the university. The periods of practical experience must amount to at least five years, whether taken on their own or added together.
- 2nd Special aptitude for autonomous scientific research, which is usually evidenced by award of a PhD. If no PhD has been awarded, the scientific competence may be demonstrated by at least three scientific publications in peer-reviewed publications recognized in the respective discipline.
- 3rd Pedagogical aptitude to be proven both qualitatively and quantitatively, by courses taught by the applicant.
- 4th The fulfillment of at least two of the following criteria:
  - Exceptional accomplishments for the development and further improvement of tertiary education programs;
  - scientific publications beyond the scope mentioned under point 2;
  - successful completion or implementation of an R&D project with third-party funding or acquisition of third-party funding as part of competitive funding programs for the realization or implementation of research projects.

### **2.2.2 Criteria for Awarding the Title “Associate Professor (FH)”, Abbreviated to “Asc. Prof. (FH)”**

#### **Formal Criteria**

- 1st A full-time employment relationship with a teaching assignment and a working week of at least 24 hours.
- 2nd Completed diploma or master's degree. A Bachelor degree is not sufficient.

#### **Qualitative Criteria**

- 1st Practical experience documented by qualified professional experience within or outside the university. The periods of practical experience must amount to at least three years, whether taken on their own or added together.
- 2nd Pedagogical aptitude to be proven both qualitatively and quantitatively, by courses taught by the applicant.
- 3rd The fulfillment of at least two of the following criteria:
  - Exceptional accomplishments for the development and further improvement of tertiary education programs;
  - Scientific publications in peer-reviewed publications recognized in the respective discipline;
  - Successful completion or implementation of an R&D project with third-party funding or acquisition of third-party funding as part of competitive funding programs for the realization or implementation of research projects.

### 3 Honorary Professor (FH)

The honorary professorship is awarded as a means of honoring the contribution of particularly renowned persons to the University of Applied Sciences Kufstein Tirol. The allocation of an honorary professorship (FH) can be proposed for each semester for each study program. The honorary professorship (FH) is restricted to the period of active teaching. The period of active teaching no longer applies, if teaching has not been carried out for more than one academic year. This circumstance must be clearly stated on the document.

#### 3.1 Application and Award

- 1st Written, detailed application with relevant documents (curriculum vitae, course experience, practical experience, particular highlights) issued by the course director to the Chair of the Council; one application per semester and course director; applications submitted as a rule at the start of the semester.
- 2nd Official review of the applications by the rector's office and submission of the applications to the Council, generally at the first council meeting of the semester; if necessary by circular resolution.
- 3rd Submission of the result with statement to the management.
- 4th Chair approves or rejects the individual applications.
- 5th Preparation of certificates for approved applications (title "Honorarprofessor (FH)" for German-speaking persons, "Honorary Professor (FH)" for non-German-speaking persons).
- 6th Submission of all documents (application documents such as curriculum vitae etc., council resolution, management approval) to the Chairman of the Trust Executive Board.
- 7th After decision by the Trust Executive Board, if necessary, printing of certificate(s) with the signatures.
- 8th Information about the decision (s) to the Council.
- 9th Award of title by the course-providing body (in secret or with a ceremony); the FH-Rector usually carries out the handover on behalf of the course-providing body.

#### 3.2 Assessment Criteria for Applications

The award of honorary professorships (FH) is based on appropriate criteria, which differ from the criteria for the permanent awarding of a title to full-time lecturers:

- University degree (at least diploma or master's degree)
- Particular importance for the University of Applied Sciences Kufstein Tirol, e.g:
  - Long-standing intensive relationship with the University both in terms of teaching and research
  - Distinguished personality in the business and/or academic world of the respective discipline

As a rule, honorary professors are expected to be willing to give a public lecture during their stay at the University of Applied Sciences Kufstein Tirol.